

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

May 22, 2025

5:00 PM

Large Group Instruction Room at the District Office

AGENDA

1. Call to Order/Pledge of Allegiance

Approval of Agenda

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of May 22, 2025.

Motion for approval by _____, seconded by _____, all in favor ____-____.

2. EXECUTIVE SESSION:

A motion will be requested to enter executive to discuss the employment history of specific employees.

The motion was made by _____, and seconded by _____ any discussion- All in favor ____-____.

3. Public Access to the Board:

This time is provided for residents of the District to address the Board of Education. Persons wishing to speak must complete the sign in sheet and be recognized by the President. The speaker will be allowed three minutes to address the Board of Education.

4. Consent Agenda:

A motion for approval of items as listed under the CONSENT AGENDA ITEMS is made by _____, and seconded by _____ any discussion- All in favor ____-____.

a. Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of May 8, 2025.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of May 20, 2025.

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated March 19, April 7, 8, 9, 21, 23, 24, 29, May 5, 6, 7, 8, 12, 2025; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

15081	14949	13190	14355	13087	13909	14226	12109	13856	15018
12304	14060	13338	14306	14009	14845	14960	14853	14118	13142
13691	14367	14620	14329	14103	14466	14381	12731	14669	13558
13287	14420	13292	14725						

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Approval of Strategic Action Plan

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adoption of the Strategic Plan as recommended by the Strategic Action Planning Committee.

e. Cooperative Purchasing Services 2025-26 – CiTi BOCES

WHEREAS,

It is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS,

The North Rose Wolcott Central School District (School District) is desirous of participating with other districts in the Oswego County Board of Cooperative Educational Services/CiTi area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The School District wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED,

That the Board of Education of the School District hereby appoints the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

f. Personnel Items:

1. Letter of Resignation – Melina Gamelin

Melina Gamelin, Long Term Substitute Teacher, has submitted a letter of resignation.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Melina Gameline as Long Term Substitute Teacher effective May 19, 2025.

2. Appoint Health Teacher – Casey Harrigan

Nicole Sinclair recommends Casey Harrigan to fill a Health Teacher position.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four- year probationary appointment of Casey Harrigan as a Health Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Health Education, Initial

Tenure Area: Health

Probationary Period: August 27, 2025-August 26, 2029

Salary: Step E, \$54,934

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

3. Appoint Special Education Teacher – Holly Smith

Nicole Sinclair recommends Holly Smith to fill a Special Education Teacher position.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three year probationary appointment of Holly Smith as Special Education Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Special Education, Permanent

Tenure Area: Special Education, Generalist

Probationary Period: August 27, 2025-August 26, 2028

Salary: Step X, \$75,941

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

4. Summer Curriculum Writing/Professional Development

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individual to participate in curriculum writing workshops in July-August 2025 at \$35.00/hr.

Casey Harrigan

Holly Smith

5. Leadership Council

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following to serve on Leadership Council for the 2024-2025 school year at a stipend of \$2500 prorated effective March 1, 2025.

Lead Teachers:	Building
William McDermott	High School

6. Co-Curricular Appointments

The following individuals are being recommended to fill co-curricular positions.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and

pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2024-25 school year.

Name	Bldg.	Title	Step	Year	Salary
Kelly Allen		Teacher Art Exhibition Coordinator			\$150/show plus mileage 10 shows maximum
Michelle Patterson		Teacher Art Exhibition Coordinator			\$150/show plus mileage 10 shows maximum

7. Coaching and Athletic Department Appointments

Marc Blankenberg recommends the following individuals to fill coaching positions.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointments for the 2024-25 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Softball Coach	Modified	Paul Maring	1	1	\$2,577

8. Aquatics Program

Marc Blankenberg is recommending the following individual to fill Water Safety Instructors and/or Lifeguard or Program Director positions.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs during the 2024-2025 school year.

Name	Position(s)	Rate/Hr.
Cooper Connelly	Lifeguard	\$15.50/hr.

9. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2024-2025 school year.

Tracy VanFleet Kristina Turner Kimberly Youngman Colby Wright
Sarah Munger

A motion for approval of the following Board Appointment is made by _____, and seconded by _____ any discussion- All in favor ____-__.

5. Board Appointments and Other Designations:

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to serve in the stated position with stipends as stated for the 2024-2025 school year, effective July 1, 2024.

Position	2024-2025
Subcommittee on Special Education: Chairperson:	Lisa Visalli

6. Policies

A motion for approval of items as listed under Policies is made by _____, and seconded by _____ any discussion- All in favor ____-__.

a) Approval of Policies

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following new and/or revised policies:

1000	By Laws	
1320	Nomination and Election of Board Officers and Duties of the President and Vice President	Delete
1331	Duties of the District Clerk	Delete
1333	Duties of the Tax Collector	Delete
1335	Duties of the ExtraClassroom Activity Fund Central Treasurer and Faculty Auditor	Delete
1337	Duties of the School Physician/Nurse Practitioner	Delete
1338	Duties of the Internal Auditor	Delete
1540	Executive Session	Delete
1610	Annual District Meeting and Election/Budget Vote	Delete
1630	Legal Qualifications of Voters at School District Meetings	Delete
2000	Internal Operations	
2110	Orienting and Training New Board Members	Delete
3000	Community Relations	
3111	School District Report Cards	Delete
3120	District Standards and Guidelines for Web Page Publishing	Delete
5000	Non-Instructional/Business Operations	
5661	Wellness	Revised

➤ The following policies are being submitted as reviewed.

1000	By Laws	
1650	Submission of Questions and Propositions at the Annual Meeting and Election and Special District Meetings	Reviewed
3000	Community Relations	
3230	Public Complaints	Reviewed
3261	Advertising in the Schools	Reviewed

7. Items requiring a roll call vote:

A motion for approval of item #1 is made by _____, and seconded by _____ with the following votes being cast:

Upon the recommendation of the Superintendent of Schools, the following resolution was offered by _____, who moved its adoption, seconded by _____, to wit:

1. Authorizing Refund of School Taxes to Thomas Finewood

WHEREAS, in or around April 2025 Thomas Finewood ("Taxpayer") filed an RP-556 Application for Refund or Credit of Real Property Taxes for certain real property Taxpayer owns in the Town of Wolcott and within the boundaries of the District, which is identified as tax map parcel ID 544889 75120-14-396418 (the

“Property”); and

WHEREAS, pursuant to Section 556 of the New York State Real Property Tax Law, the Director of Real Property Taxation for the County of Wayne made a written report confirming that the 2022-23, 2023-24, and 2024-25 tax rolls contained an error in essential fact with respect to the Property and recommended that the tax assessment for the Property be reduced from \$103,500 to \$58,300; and

WHEREAS, the recommended reduction will result in a refund of School District taxes totaling \$1,765.01; and

WHEREAS, the Board has examined the application and report and has determined that the claimed error in essential fact exists.

NOW, THEREFORE, BE IT RESOLVED by the Board of the District that the Taxpayer’s application for refund of taxes for the parcel located at Tax Map ID 544889 75120-14-396418 for the school years of 2022-23, 2023-24, and 2024-25 is hereby approved; and

BE IT FURTHER RESOLVED that the District Tax Collector authorized, permitted and is directed to pay refunds to Taxpayer (or Taxpayer’s agent) in an amount not to exceed \$1,765.01 (subject to final audit), without further action of this Board; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

Lucinda Collier	Voting	_____ yes	_____ no
Tina Reed	Voting	_____ yes	_____ no
John Boogaard	Voting	_____ yes	_____ no
Shelly Cahoon	Voting	_____ yes	_____ no
Linda Eygnor	Voting	_____ yes	_____ no
Lesley Haffner	Voting	_____ yes	_____ no
Travis Kerr	Voting	_____ yes	_____ no

A motion for approval of item #2 is made by _____, and seconded by _____ with the following votes being cast:

2. SEQRA FOR 2025-26 Capital Outlay

RECITAL

WHEREAS, the North Rose-Wolcott Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and

WHEREAS, the District is considering undertaking the 2025-26 Capital Outlay project (the "Project") consisting of interior reconstruction at the North Rose Elementary School Auditorium, and

WHEREAS, the proposed elements of the Project are routine activities of an educational institution for the purpose of maintenance or repair of existing structures and facilities; replacement, rehabilitation or reconstruction of a structure or facility, in kind; and/or routine activities of educational institutions including expansion of existing facilities by less than 10,000 square feet of gross floor area; and

WHEREAS, the District reviewed the scope of the Project and has been advised that the Project constitutes a Type II Action pursuant Part 617.5(c)(10) of the Regulations, and as such is not subject to review under SEQRA; and

WHEREAS, the Board of Education of the District has reviewed the criteria contained in Part 617.5(c)(10) of the Regulations, and

BE IT RESOLVED by this Board of Education as follows:

Section 1. The District hereby determines that the Project is a Type II Action as such term is defined in the Regulations.

Section 2. This Resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were ___ votes in favor of the resolution and ___ votes against the resolution as follows:

Lucinda Collier	Voting	___ yes	___ no
Tina Reed	Voting	___ yes	___ no
John Boogaard	Voting	___ yes	___ no
Shelly Cahoon	Voting	___ yes	___ no
Linda Eygnor	Voting	___ yes	___ no
Lesley Haffner	Voting	___ yes	___ no
Travis Kerr	Voting	___ yes	___ no

Board Member Requests/Comments/Discussion:

Good News:

Informational Items:

- Claims Auditor Reports

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by ____, seconded by ____, with motion approved __ - __. Time adjourned: __: __ p.m.

**NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES**

May 8, 2025

5:00 PM

LARGE GROUP INSTRUCTION ROOM @ DISTRICT OFFICE

PRESENT:

BOE Members: Lucinda Collier, Tina Reed, John Boogaard, Linda Eygnor, Lesley Haffner, Travis Kerr

Absent: Shelly Cahoon

Superintendent: Michael Pullen

District Clerk: Tina St. John

Approximately 20 students, staff and guests

1. Call to Order/Pledge of Allegiance

President, Lucinda Collier called the meeting to order at 5:00p.m.

Approval of the Agenda:

Motion for approval was made by Linda Eygnor and seconded by Tina Reed with the motion approved 6-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of May 8, 2025.

2. EXECUTIVE SESSION:

A motion was requested to enter executive session to discuss the employment history of specific employees.

The motion was made by Travis Kerr and seconded by Lesley Haffner with motion approved 6-0.

Time entered: 5:01p.m.

Return to regular session at 6:01p.m.

3. Budget Hearing –Director of Business Operations and Finance - Andrew DiBlasi and Michael Pullen

- Mr. DiBlasi and Mr. Pullen presented and answered questions from the Community regarding the 2025-2026 budget.
- The Budget Hearing concluded at 6:19p.m.

4. Presentations:

- Student Presentation – Leavenworth Middle School
 - 8th Grader, Evelyn Foro was the student presenter.
- Strategic Action Plan- Scott Wage
 - Scott Wager presented and answered questions regarding the Strategic Action Plan.
- School Improvement Plans – North Rose-Wolcott High School - Principal, Vice Principal
 - Nicole Sinclair and Lisa Visalli presented their School Improvement Plan and answered questions.
- Superintendent Update – Michael Pullen
 - Mr. Pullen provided important upcoming dates for May and June.

5. Reports and Correspondence: - The Committee chairperson or liaison provided an update.

- Board of Education Building Liaisons
 - Elementary School –Lesley Haffner
 - Middle School – Travis Kerr

- High School – John Boogaard
- Cougar Ops – Shelly Cahoon
- Four County Board of Directors – Linda Eygnor
- Four County Legislative Committee – Linda Eygnor
- Handbook Committee – Lucinda Collier, Linda Eygnor, Lesley Haffner
- Audit Committee – John Boogaard, Shelly Cahoon, Travis Kerr
- District Safety Committee – Travis Kerr
- Personnel & Negotiations Committee – Tina Reed, John Boogaard, Lucinda Collier
- Communication Ad Hoc Committee – Tina Reed, Linda Eygnor, Travis Kerr
- Policy Committee – Shelly Cahoon, Lesley Haffner, Tina Reed
 - First Reading: The following policies are being submitted for a first reading.

1000	ByLaws	
1320	Nomination and Election of Board Officers and Duties of the President and Vice President	Delete
1331	Duties of the District Clerk	Delete
1333	Duties of the Tax Collector	Delete
1335	Duties of the ExtraClassroom Activity Fund Central Treasurer and Faculty Auditor	Delete
1337	Duties of the School Physician/Nurse Practitioner	Delete
1338	Duties of the Internal Auditor	Delete
1540	Executive Session	Delete
1610	Annual District Meeting and Election/Budget Vote	Delete
1630	Legal Qualifications of Voters at School District Meetings	Delete
2000	Internal Operations	
2110	Orienting and Training New Board Members	Delete
3000	Community Relations	
3111	School District Report Cards	Delete
3120	District Standards and Guidelines for Web Page Publishing	Delete
5000	Non-Instructional/Business Operations	
5661	Wellness	Revised

- The Committee has reviewed the following policy and does not recommend any changes:

1000	ByLaws	
1650	Submission of Questions and Propositions at the Annual Meeting and Election and Special District Meetings	Reviewed
3000	Community Relations	
3230	Public Complaints	Reviewed
3261	Advertising in the Schools	Reviewed

6. Public Access to the Board:

- Mr. Paul Statskey addressed the BOE regarding the American Legion Boys' State.

7. Consent Agenda:

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Travis Kerr and seconded by Lesley Haffner with the motion approved 6-0.

Prior to approval of the agenda item #7g20 – Future Business Leaders of America (FBLA) Overnight Field Trip was pulled for a roll call vote.

- a. Board of Education Meeting Minutes
RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of April 23, 2025.

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated November 15, 2024, February 7, March 13, 19, 31, April 2, 3, 7, 9, 10, 21, 23, 30, 2025; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

12924	15169	15123	14128	12883	12884	13283	14349	14845	14960
13392	13695	14401	14725	13846	14861	13776	14176	13864	14666
13040	14099	14687							
IEP Amendments:									
14768	13350	14019							

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Treasurer Report

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Report for March 2025.

e. Approve Intermunicipal Cooperation Agreement – Marion Central School District – Student Attendance

RESOLUTION

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the Intermunicipal Agreement between the North Rose-Wolcott Central School District and the Marion Central School regarding Student Attendance and further, authorizes the Superintendent of Schools to sign and return the agreement on behalf of the District.

f. Approve Intermunicipal Cooperation Agreement – Sodus Central School District – Student Attendance

RESOLUTION

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the Intermunicipal Agreement between the North Rose-Wolcott Central School District and the Sodus Central School regarding Student Attendance and further, authorizes the Superintendent of Schools to sign and return the agreement on behalf of the District.

g. Personnel Items:

1. Letter of Resignation for purpose of Retirement – Micki Burns

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation, for purpose of retirement, from Micki Burns as Bus Driver, effective October 24, 2025.

2. Letter of Resignation – Susan Bryant

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Susan Bryant as School Monitor effective April 21, 2025.

3. Letter of Resignation – Jody Parrish

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Jody Parrish as Food Service Helper effective June 30, 2025.

4. Letter of Resignation – Joanna Samar

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Joanna Samar as Elementary Teacher effective June 30, 2025.

5. Appoint Automotive Mechanic – Howard Brague

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Howard Brague as Automotive Mechanic, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87 as follows:

Probationary Period: May 5, 2025-May 4, 2026

Salary: \$25.00/hr.

6. Appoint Teacher –Morgan Beckhusen

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three year probationary appointment of Morgan Beckhusen as a Special Education Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: SWD Grades 1-6 – Professional

Tenure Area: Special Education - Generalist

Probationary Period: August 27, 2025-August 26, 2028

Salary: Step L- \$59,870

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

7. Summer Curriculum Writing/Professional Development

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individual to participate in curriculum writing workshops in July-August 2025 at \$35.00/hr.

Morgan Beckhusen

8. Permanent Appointment – Amanda Paylor

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Amanda Paylor as Clerk/Typist, effective May 20, 2025.

9. Permanent Appointment – Lois Sheffield

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Lois Sheffield as Sr. Clerk/Typist, effective May 27, 2025.

10. Tenure Appointment – Ellen Freyer

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Ellen Freyer on tenure in the Special Education-Generalist tenure area effective September 7, 2025.

11. Tenure Appointment – Kathleen Vona Winters

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Kathleen Vona Winters on tenure in the English tenure area effective August 30, 2025.

12. Tenure Appointment – Breanna Dunton

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Breanna Dunton on tenure in the Art tenure area effective August 31, 2025.

13. Tenure Appointment – Kristy Rigby

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Kristy Rigby on tenure in the Elementary tenure area effective August 31, 2025.

14. Tenure Appointment – Lindsey Roberts

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Lindsey Roberts on tenure in the Elementary tenure area effective August 31, 2025.

15. Tenure Appointment – Rachel Strickland

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Rachel Strickland on tenure in the Special Education-Generalist tenure area effective November 15, 2025.

16. Tenure Appointment – Matt Savino

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Matt Savino on tenure in the Reading tenure area effective September 1, 2025.

17. Tenure Appointment – Erica Kortepeter-Ragan

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Erica Kortepeter-Ragan on tenure in the ESOL tenure area effective September 1, 2025.

18. Aquatics Program

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs during the 2024-2025 school year.

Name	Position(s)	Rate/Hr.
Mathew Ingersoll	Lifeguard	\$15.50/hr.

19. Program Appointment

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual to work various enrichment programs during the 2024-2025 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Stephanie Kerr	Grant Program Aide	\$17.32/hr.

20. Future Business Leaders of America (FBLA) Overnight Field Trip

~~Business Teacher Jennifer Judge is planning to take one (1) member of the Future Business Leaders of America Club to Anaheim, CA to compete in the National Conference. The cost of this trip and overnight stay will be paid for by FBLA and a grant.~~

~~**RESOLUTION**~~

~~Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Future Business Leaders of America (FBLA) Club overnight field trip to Anaheim, CA on June 28-July 3, 2025. Jennifer Judge will serve as a chaperone and the trip will be paid for by FBLA and a grant.~~

21. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2024-2025 school year.

Gregory Wild

A motion for approval of Future Business Leaders of America (FBLA) Overnight Field Trip is made by Tina Reed and seconded by Linda Eygnor. It was adopted and the following votes were cast:

1. Future Business Leaders of America (FBLA) Overnight Field Trip

Business Teacher Jennifer Judge is planning to take one (1) member of the Future Business Leaders of America Club to Anaheim, CA to compete in the National Conference. The cost of this trip and overnight stay will be paid for by FBLA and a grant.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Future Business Leaders of America (FBLA) Club overnight field trip to Anaheim, CA on June 28-July 3, 2025. Jennifer Judge will serve as a chaperone and the trip will be paid for by FBLA and a grant.

Lucinda Collier
Tina Reed
John Boogaard
Shelly Cahoon
Linda Eygnor
Lesley Haffner
Travis Kerr

Voting
Voting
Voting
Voting
Voting
Voting
Voting

<u>X</u>	yes	___	no
<u>X</u>	yes	___	no
<u>X</u>	yes	___	no
	<u>absent</u>		
<u>X</u>	yes	___	no
	<u>abstained</u>		
<u>X</u>	yes	___	no

Board Member Requests/Comments/Discussion:

- Superintendent Evaluation Timeline

Good News:

Informational Items:

- Claims Auditor Reports

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Tina Reed and seconded by Lesley Haffner with motion approved 6-0.

Time adjourned 7:30p.m.

Tina St. John, Clerk of the Board of Education

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
ANNUAL BUDGET VOTE AND ELECTION OF BOARD MEMBERS
MEETING MINUTES

May 20, 2025

12:00 NOON - 8:00 PM

FOYER OF THE HIGH SCHOOL

PRESENT

Chelsey Palmer, Tina St. John, William Fisher, Ruth Martin, Jessica Graham,, Melanie Geil

CALL TO ORDER

Chairman, Chelsey Palmer, called the meeting to order at 11:49 AM.

Melanie Geil moved and William Fisher seconded the following motion.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves withholding of the reading of the Legal Notice of the Budget Vote and Election of Board members on May 20, 2025.

A copy of the Legal Notice and a list of appointed inspectors and clerks are on file in the District Clerk's office.

The Chief Inspector of Elections, Chelsey Palmer, confirmed the following:

- that Election Inspectors and Assistant Clerks had signed oath of office.
- that the voter qualifications are posted.

The Chairman announced that voting would proceed, the polls were declared open promptly at 12:00 noon, and that all duly qualified voters desiring to vote at any time until 8:00 PM were entitled to cast their vote.

At 4:30 PM, the Chairperson/Chief Inspector of Elections supervised a change of personnel and confirmed that the oath of office was signed.

At 7:55 PM, it was announced that the polls would close in five minutes.

At 8:00 PM, the polls closed. The voting results were recorded and announced at this time. Copies of the results of the vote are on file in the District Clerk's Office.

The meeting adjourned at 8:30 PM

Clerk of the Board of Education

NORTH ROSE-WOLCOTT CENTRAL SCHOOL
MAY 20, 2025 BOARD OF EDUCATION MEETING
BUDGET VOTE AND ELECTION OF BOARD MEMBERS
11:45 A.M. FOYER OF THE HIGH SCHOOL

AGENDA

1. Call to Order: Chelsey Palmer, Chairperson/Chief Inspector of Election

- a. 11:45 AM Dispense Reading Legal Notice

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves withholding of the reading of the Legal Notice of the Budget Vote and Election of Board members on May 20, 2025.

Confirm that Election Inspectors and Assistant Clerks have signed oath of office.

Confirm that voter qualifications are posted.

- b. 12:00 PM Announce that the polls are open until 8:00pm for qualified voters to cast their ballots.
- c. 4:30 PM Verify that at shift change, Election Workers have signed Certificate of Inspection
- d. 7:55 PM Announce that polls will close at 8:00 pm.
- e. 8:00 PM Ask if all present have voted, then declares the polls closed.

Election Inspectors tally votes and the results are announced by Ms. Palmer, Chairperson

TALLY SHEET
NORTH ROSE-WOLCOTT
Annual Budget Vote and Election of Board Members
Date: May 20, 2025

	TOTALS		
	YES	NO	
Proposition 1 – Budget	146	64	
Proposition 2 – Transportation Purchases	162	48	
Proposition 3 – Library	174	36	
BOARD CANDIDATES	TOTALS		Term
Tina Reed	177		7/1/2025-6/30/20230
Write In Candidates:			
Debra McIntyre	1		
Nevada Burns	1		
Paul Statskey	2		
Colleen Anthony	1		
Dorothy Patt	2		
Jen Sutton	1		
Aaron Dennis	1		
Ginna Musso	2		
Jared Arthur	1		
Mickey Mouse	1		



Our Vision

North Rose-Wolcott is a community where all learners are engaged in experiences that grow their individual potential.

Our Mission

We will create a community of belonging and a mindset of continuous learning by building collaborative relationships.

Legend



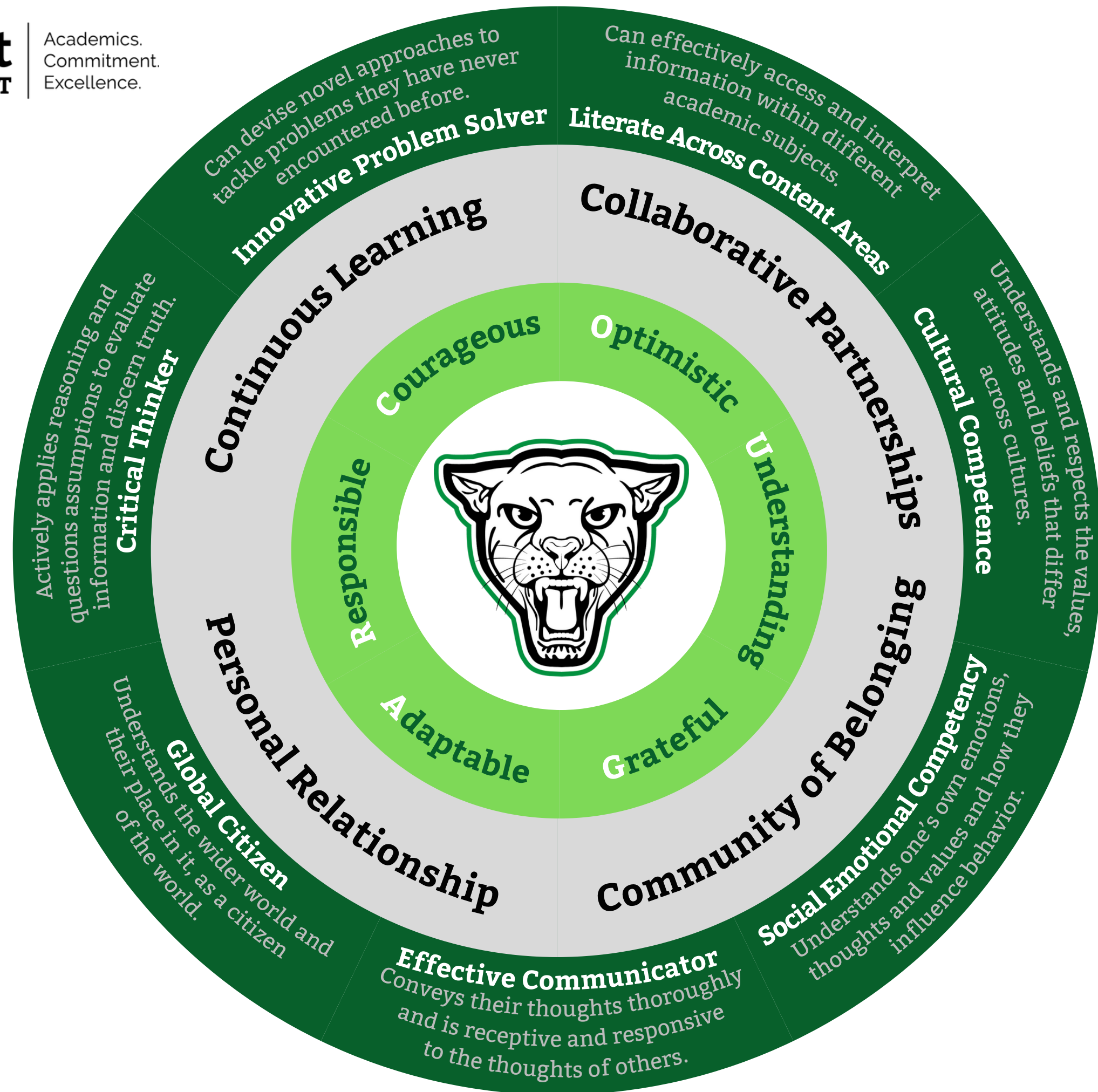
Cougar Values



Community Promises



Portrait of an NRW Graduate



Bylaws

SUBJECT: ~~NOMINATION AND ELECTION OF BOARD OFFICERS AND DUTIES OF THE PRESIDENT AND VICE PRESIDENT~~

~~Board officers will be nominated and elected by the Board at its annual organizational meeting for a term of one year. They will take their oath as officers at this meeting along with newly elected members.~~

~~The elected officers of the Board are:~~

- ~~a) — President; and~~
- ~~b) — Vice President.~~

~~Duties of the President of the Board~~

~~The President's duties may include the following:~~

- ~~a) — Presides at all meetings of the Board;~~
- ~~b) — Calls special meetings as necessary or on request;~~
- ~~c) — Appoints members to all committees of the Board;~~
- ~~d) — Serves ex-officio as a member of all committees;~~
- ~~e) — Executes documents on behalf of the Board;~~
- ~~f) — Performs the usual and ordinary duties of the office.~~

~~Duties of the Vice President of the Board~~

~~The Board may, in its discretion, elect one of its members Vice President, who will have the power to exercise the duties of the President in case of the President's absence or disability. If the presidency becomes vacant, the Vice President will act as President until a President is elected.~~

Education Law §§ 1701, 1804, 2105(6), and 2502

Adopted: 1992
Revised: 6/13/17

SUBJECT: ~~DUTIES OF THE DISTRICT CLERK~~

~~_____ The Clerk of the Board will be appointed by the Board at its Annual Organizational Meeting and will serve for a period of one year. The Clerk's duties include the following:~~

- ~~a) _____ Attends all meetings of the Board and keeps a record of its proceedings and record, by name, those in attendance;~~
- ~~b) _____ Prepares minutes of the meetings of the Board, obtain their approval by the Board at the next meeting and forwards copies of the minutes to each member of the Board of Education;~~
- ~~c) _____ Sends notices of special meetings to members of the Board; contacts and communicates with members as required;~~
- ~~d) _____ Sees that the proper legal notices and announcements are published on all specifications and items out on bid, in accordance with state law;~~
- ~~e) _____ Maintains an up-to-date record of Board policies and bylaws;~~
- ~~f) _____ Delivers to, and collects from, the President (or Vice President) such papers for signature as may be necessary;~~
- ~~g) _____ Distributes notices to the public announcing availability of copies of the budget to be presented at the annual District meeting in compliance with the requirements of the State Education Law;~~
- ~~h) _____ Administers oaths of office, as required by Section 10, Public Officer's Law;~~
- ~~i) _____ Gives written notice of appointment to persons appointed as inspectors of election;~~
- ~~j) _____ Calls all meetings to order in the absence of the President and Vice President;~~
- ~~k) _____ In relation to annual District meeting, and/or special District meeting:
 - ~~1. _____ Gives required notice of the annual or special meeting;~~
 - ~~2. _____ Gives written notice of appointment to persons appointed as inspectors of election;~~
 - ~~3. _____ Furnishes all necessary materials at the expense of the District for the conduct of the meeting;~~
 - ~~4. _____ Delivers ballots to election inspectors.~~~~

(Continued)

SUBJECT: ~~DUTIES OF THE DISTRICT CLERK (Cont'd.)~~

- ~~5. — Calls the meeting to order if no trustee or Board member is present or willing or able to act.~~
- ~~6. — Acts as clerk of any District meeting or election.~~
- ~~7. — Keeps a true and accurate record of all the proceedings of the District meeting.~~
- ~~8. — Keeps a poll list of every person whose vote is received.~~
- ~~9. — Receives and files statements and challenges and to record the action relative thereto.~~

~~l) — In relation to annual election of Board members:~~

~~— Include all items a through i in Section f above and the following:~~

- ~~1. — Receives nominating petitions of candidates for Board membership.~~
- ~~2. — Sends a written notice to each person declared elected to the Board of Education.~~

~~m) — Report to Town Clerk where the school is situated all elected and appointed officers.~~

~~n) — Signs legal documents as required.~~

~~— The above duties of the District Clerk are not intended to be complete but should serve as a comprehensive guide in undertaking the duties of this office. The District Clerk shall perform such other duties as may be assigned from time to time by the Board.~~

~~Education Law Section 2121~~

~~Adopted: 1992~~

SUBJECT: ~~DUTIES OF THE TAX COLLECTOR~~

~~—The Tax Collector is appointed annually by the Board of Education and shall be covered by a bond. It shall be the responsibility of the District Tax Collector to perform the following duties:~~

- ~~a) — Prepares and mails tax notices;~~
- ~~b) — Uses suitable printed tax receipt forms as prescribed by the State Tax Commission;~~
- ~~c) — Collects taxes in the amount of the warrant, upon the issuance of the tax warrant by the Board of Education and penalty fees in accordance with the terms of such warrant;~~
- ~~d) — Deposits on a daily basis all money collected by virtue of any tax list and warrant issued and turns over all deposit slips to the School District Treasurer on a daily basis;~~
- ~~e) — Submits a report, certified by him/her to the Board of Education, showing the amount of taxes and fees collected along with the unpaid listing. The combination of taxes collected and uncollected shall equal the amount of the warrant;~~
- ~~f) — Turns over to the County Treasurer, prior to November 15, a list of unpaid taxes;~~
- ~~g) — Carries out such other duties of the position as prescribed in the Education Law or as established by regulation of the Commissioner of Education.~~

Education Law Sections 2126 and 2130

Real Property Tax Law Sections 922, 924, 1322, 1330 and 1338

Adopted: 1992

Bylaws

**SUBJECT: ~~DUTIES OF THE EXTRACLASSROOM ACTIVITY FUND CENTRAL
TREASURER AND FACULTY AUDITOR~~**

Extraclassroom Activity (ECA) Central Treasurer

— The ECA Central Treasurer is appointed by the Board and has custody of all ECA funds. The ECA Central Treasurer's duties include, but are not limited to:

- a) — ~~Disbursing ECA funds by means of prenumbered check forms upon receipt of a payment order signed by the student activity treasurer and faculty advisor of the ECA, provided that there are sufficient funds in the account;~~
- b) — ~~Signing all checks disbursing ECA funds;~~
- c) — ~~Providing completed checks disbursing ECA funds to the student activity treasurer of the ECA;~~
- d) — ~~Signing a receipt for all ECA funds placed into his or her custody and depositing those funds promptly into a bank designated by the Board;~~
- e) — ~~Maintaining a record of the receipts and disbursements of each individual ECA account and of all the ECA accounts combined;~~
- f) — ~~Verifying bank statements and preparing a reconciliation of cash balances and ECA accounts to be forwarded to the Faculty Auditor monthly;~~
- g) — ~~Submitting to the Board a financial report relating to the receipts and expenditures for all ECA accounts on a quarterly basis; and~~
- h) — ~~Reporting to the Board or its designee regularly and independently of the Faculty Auditor.~~

Faculty Auditor

— The Faculty Auditor is appointed by the Board. The Faculty Auditor's duties include, but are not limited to:

- a) — ~~Examining the statements of accounts from the ECA Central Treasurer monthly;~~
- b) — ~~Auditing the ledgers kept by the student activity treasurer(s) at least twice a year on a rotating basis, and reconciling these ledgers with the ECA Central Treasurer's records;~~
- c) — ~~Examining transactions and paperwork to determine if correct procedures are being used, including supporting documentation requirements and receipt issuance;~~

(Continued)

Bylaws

**SUBJECT: ~~DUTIES OF THE EXTRACLASSROOM ACTIVITY FUND CENTRAL
TREASURER AND FACULTY AUDITOR (Cont'd.)~~**

- ~~d) — Certifying the accuracy of entries posted and available balances listed;~~
- ~~e) — Investigating any instances when the ECA Central Treasurer's report and the student activity treasurer's ledgers do not agree;~~
- ~~f) — Assembling, at the end of the school year, the monthly reports and preparing a composite report listing the financial condition of each ECA account for the full school year; and~~
- ~~g) — Reporting to the Board or its designee regularly and independently of the ECA Central Treasurer.~~

8 NYCRR Part 172

NYSED Finance Pamphlet, The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds,
— Revised 2019

Adopted: 1992

Revised: 7/12/11; 3/24/20

Bylaws

SUBJECT: ~~DUTIES OF THE SCHOOL PHYSICIAN/NURSE PRACTITIONER~~

~~—The school physician/nurse practitioner shall be appointed by the Board of Education. The duties of the school physician/nurse practitioner shall include, but are not limited to, the following:~~

- ~~a) — Performs professional medical services in the examination and care of school children;~~
- ~~b) — Performs routine examinations of school children to detect the presence of contagious diseases and physical defects;~~
- ~~c) — Serves as an on call member on the Committee on Special Education, Committee on Preschool Special Education, and Section 504 Committee;~~
- ~~d) — Reports to the Board on school health services;~~
- ~~e) — Coordinates scheduling for physical examinations to all students participating in interscholastic athletics;~~
- ~~f) — Provides final medical clearance for a return to physical activity for all students who have or are suspected of having a mild traumatic brain injury (concussion);~~
- ~~g) — Develops the program of health service in accordance with policies approved by the Board and as directed by the Superintendent;~~
- ~~h) — Conducts a medical evaluation on any employee at the request of the Board of Education.~~

8 NYCRR Section 136.5

Education Law Sections 902, 913 and 6902

Adopted: 1992

Revised: 1/9/07; 10/16/12; 11/12/19

SUBJECT: ~~DUTIES OF THE INTERNAL AUDITOR~~

~~—The Internal Auditor reports directly to the Board of Education.~~

~~—The District may use its employees, inter-municipal cooperative agreements, shared services to the extent authorized by Education Law Section 1950, or independent contractors as the person/entity serving as Internal Auditor. The person or entity serving as Internal Auditor must follow generally accepted auditing standards, be independent of District business operations, and have the requisite knowledge and skills to complete the work.~~

~~—The Internal Auditor is responsible for performing the internal audit function for the Board of Education which includes at a minimum:~~

- ~~a) Development of a risk assessment of District operations, including but not limited to, a review of financial policies, procedures and practices;~~
- ~~b) An annual review and update of such risk assessment;~~
- ~~c) Annual testing and evaluation of one or more areas of the District's internal controls, taking into account risk, control weakness, size, and complexity of operations;~~
- ~~d) Preparation of reports, at least annually or more frequently as the Board may direct, which:~~
 - ~~1. Analyze significant risk assessment findings;~~
 - ~~2. Recommend changes for strengthening controls and reducing identified risks; and~~
 - ~~3. Specify timeframes for implementation of such recommendations.~~

Education Law Sections 1950, 2116-b and 2116-e
8 New York Code of Rules and Regulations (NYCRR)
Section 170.12(d)

NOTE: Refer Also to Policy #5573 — Internal Audit Function

Adopted: 1/9/07

Bylaws

SUBJECT: — EXECUTIVE SESSIONS

Upon a majority vote of its total membership, taken in an open meeting in accordance with a motion identifying the general area or areas of the subject or subjects to be considered, the Board may conduct an executive session for discussion of the below listed purposes only, provided, however, that no action by formal vote will be taken except on an Education Law Section 3020-a probable cause finding. For all other purposes, the action by formal vote will be taken in open meeting and properly recorded in the minutes of the meeting. Attendance at an executive session will be permitted to any Board member and any persons authorized or requested to attend by the Board. The Superintendent will attend all executive sessions except those that concern his or her evaluation, employment or salary.

- a) — Matters that will imperil the public safety if disclosed;
- b) — Any matter that may disclose the identity of a law enforcement agent or informer;
- c) — Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- d) — Discussions regarding proposed, pending or current litigation;
- e) — Collective negotiations pursuant to Civil Service Law Article 14;
- f) — Medical, financial, credit, or employment history of any particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of any particular person or corporation;
- g) — Preparation, grading, or administration of examinations;
- h) — Proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value.

Motions for executive sessions should state the subject or subjects to be discussed in executive session. It is insufficient to merely recite statutory language.

Matters discussed in executive sessions must be treated as confidential; that is, never discussed outside of that executive session.

Education Law §§ 1708(3) and 3020-a
Public Officers Law Article 7

Adopted: 1992
Revised: 6/13/17; 11/12/19

———— Bylaws

SUBJECT: — ANNUAL DISTRICT MEETING AND ELECTION/BUDGET VOTE

Pursuant to law, the Annual District Meeting and Election/Budget Vote for the School District will be held on the third Tuesday in May. At this time, the District's registered voters will elect members of the Board of Education and will also vote on the District Budget for the upcoming school year. However, in the event that the third Tuesday in May conflicts with a religious holiday, the School Board may petition the Commissioner of Education to obtain permission to hold the Annual Meeting and Election/Budget Vote on the second Tuesday in May. Such request from the Board of Education must be certified and received by the Commissioner no later than March 1.

———— In the event that a school budget revote is necessary, it shall be held on the third Tuesday of June. However, in the event that the third Tuesday of June conflicts with a religious holiday, the School Board may petition the Commissioner of Education to obtain permission to hold the budget revote on the second Tuesday in June. Such request from the Board of Education must be certified and received by the Commissioner no later than March 1.

The District Clerk shall give notice of the time and place of holding the Annual Meeting and Election/Budget Vote by publishing such notice four times within seven weeks preceding the meeting. The first publication of the notice must be at least 45 days prior to the meeting. Such notice must appear in two, if there are two, newspapers which have a general circulation within the District, or one newspaper, if there is one newspaper with a general circulation within the District. The notice shall also contain such other information as required by law.

Copies of the proposed annual operating budget for the succeeding year to be voted upon at the Annual Meeting and Election shall be available to District residents, on request, in each District school building during certain designated hours on each day other than a Saturday, Sunday or holiday during the 14 days preceding such Annual Meeting. The availability of this budget information shall be included in a legal notice of the Annual Meeting; and such copies of the proposed budget will also be available to District residents at the time of the Annual Meeting and Election.

Absentee ballots are available per Education Law. Qualified individuals should contact the District Clerk to request a ballot.

Education Law Sections 1608, 1716, 1804(4), 1906(1), 2003(1), 2004(1), 2007(3), 2017(5), 2017(6), 2022(1), 2504 and 2601-a(2)

NOTE: — Refer also to Policy #1270 — Absentee Ballots

Adopted: 3/24/98

Revised: 1/9/07, 12/8/22

SUBJECT: ~~LEGAL QUALIFICATIONS OF VOTERS AT SCHOOL DISTRICT MEETINGS~~

~~— A person shall be entitled to register and vote at any school meeting for election of members of the Board of Education, and upon all matters which may be brought before such meeting, who is:~~

- ~~a) — A citizen of the United States;~~
- ~~b) — Eighteen years of age or older;~~
- ~~c) — A resident within the District for a period of 30 days next preceding the meeting at which he or she offers to vote.~~

~~— Any person who would not be qualified to register or vote under the provisions of Sections 5-100 and 5-106 of the Election Law shall not have the right to register for or vote in an election.~~

Education Law Section 2012
Election Law Article 5

Revised: ~~6/24/97~~

Internal Operations

SUBJECT: ~~ORIENTING AND TRAINING NEW BOARD MEMBERS~~

~~The Board and its staff will assist each new member-elect to understand the Board's functions, policies, and procedures before he or she takes office, by the following methods:~~

- ~~a) The electee will be given selected materials relating to the responsibilities of Board membership, which material is supplied by the New York State School Boards Association, the National School Boards Association, and/or other professional organizations;~~
- ~~b) The electee will be invited to attend Board meetings and to participate in its discussions;~~
- ~~c) The Clerk will supply material pertinent to meetings and explain its use;~~
- ~~d) The electee will be invited to meet with the Superintendent and other administrative personnel to discuss services they perform for the Board;~~
- ~~e) A copy of the Board's policies and by laws will be given to the electee by the Clerk;~~
- ~~f) The opportunity will be provided for new Board members to attend the New York State School Boards Association orientation program.~~

Board Member Training

~~— Within the first year of election or appointment, each Board member must complete a minimum of six hours of training on the financial oversight, accountability, and fiduciary responsibilities of a school board member and a training course acquainting him or her with the powers, functions, and duties of Boards, as well as the powers and duties of other governing and administrative authorities affecting public education. Re-elected Board members will not be required to repeat this training. The curriculum and provider of this training must be approved by the Commissioner of Education.~~

~~— Upon completing the required training, the Board member will file with the District Clerk a certificate of completion issued by the provider of the training. Actual and necessary expenses incurred by a Board member in complying with these requirements are a lawful charge to the District.~~

Education Law § 2102-a
8 NYCRR § 170.12(a)

Adopted: 1992
Revised: 6/13/17

SUBJECT: — SCHOOL DISTRICT REPORT CARDS

———— Each year the Board of Education shall prepare a School District Report Card, pursuant to the regulations of the Commissioner of Education, and shall make it publicly available by transmitting it to local newspapers of general circulation, appending it to copies of the proposed budget made publicly available as required by law, making it available for distribution at the Annual Meeting and making it available to parents/guardians.

———— The School District Report Card shall include, at a minimum, the following information:

- a) — *Measures of academic performance.* The School District Report Card shall include, on a school-by-school basis, the student academic performance indicators applicable to each school as prescribed by the Commissioner for the school year. Such academic performance indicators shall include, but need not be limited to:
 - 1. — The performance of students in the schools of the District on the State performance evaluation tests in reading, writing, mathematics, science and vocational courses; and
 - 2. — The Regents examinations in English and languages other than English, mathematics, science and social studies, as designated by the Commissioner. The Report Card shall compare such measures of academic performance to statewide averages for all public schools and statewide averages for public school districts of comparable wealth and need, as developed and distributed by the Commissioner.
- b) — *Measures of fiscal performance.* The Report Card shall include expenditures per student on regular education and expenditures per student on special education. The Report Card shall compare such measures of fiscal performance to statewide averages for all public school districts and statewide averages for public school districts of comparable wealth and need, as developed and distributed by the Commissioner.
- c) — *Special Education placements.* Each year, the Report Card shall include the number and percentage of students in special education by placement, including both private and public school placements, and a comparison of such percentages to the statewide average in accordance with criteria as enumerated in Education Law and/or Commissioner's regulations.
- d) — *Other measures/information to be included in the Report:*
 - 1. — The Report Card shall also include graduation and college-going rates; and attendance, suspension and dropout rates.
 - 2. — Any information regarding student performance and expenditure per student required to be included in the Annual Report by the Regents to the Governor and the Legislature in accordance with Education Law.

(Continued)

SUBJECT: ~~SCHOOL DISTRICT REPORT CARDS (Cont'd.)~~

3. ~~Any other information specified by the Commissioner.~~

~~Additional information may be added to the School District Report Card as determined by the Superintendent or his/her designee, and upon approval by the Board of Education, in order to provide a more comprehensive assessment of District achievements and the school population.~~

~~All budget documents for distribution to the public shall be in plain language and organized in a manner which best promotes public comprehension of the contents.~~

~~Education Law Sections 215-a, 1608, 1716,
2554(24), 2590-e(23), 2590-g(21), and 2601-a(7)~~

~~8 New York Code of Rules and Regulations (NYCRR) Sections 100.2(bb), 170.8 and 170.9~~

~~Adopted: 2/24/98~~

SUBJECT: ~~DISTRICT STANDARDS AND GUIDELINES FOR WEB PAGE PUBLISHING~~

General Criteria

~~The availability of Internet access in the District provides an opportunity for staff and students to access information and contribute to the District's online presence. The District/school/classroom websites must relate to curriculum or instructional matters, school authorized activities, or general information of interest to the public pertaining to the District or its schools. Staff and students are prohibited from publishing personal home pages or links to personal home pages as part of the District/school/classroom Web Page(s). Similarly, no individual or outside organization will be permitted to publish personal Web Pages as part of the District/school/classroom Web Page(s).~~

~~Internet access for the creation of Web Pages is provided by the District and all information must be reviewed by the Website Manager prior to publishing it on the Web. Personnel designing information for the Web Pages must familiarize themselves with and adhere to District standards and procedures. Failure to follow District standards or responsibilities may result in disciplinary sanctions in accordance with law and/or the applicable collective bargaining agreement.~~

~~The District will ensure that any and all notifications and documents required by law, regulation, or District policy to be posted on its website will be published.~~

Content Standards

- ~~a) Approval for posting a Web Page must be obtained from the website manager or his or her designee(s). If at any time, the website manager or designee(s) believes the proposed material does not meet the standards approved by the District, it will not be published on the Web. Decisions regarding access to active Web Pages for editing content or organization will be the responsibility of the website manager or designee(s).~~
- ~~b) A Web Page must be sponsored by a member of the District faculty, staff or administration who will be responsible for its content, design, currency and maintenance. The sponsor is responsible for ensuring that those constructing and maintaining the Web Page have the necessary technical training and that they fully understand and adhere to District policies and regulations. The Web Page must include the name of the sponsor.~~
- ~~c) Staff or student work should be published only as it relates to a school/classroom authorized project or other school-related activity, and in compliance with any and all relevant laws, rules, and regulations.~~
- ~~d) The review of a Student Web Page (if considered a school-sponsored student publication) will be subject to prior District review as would any other school-sponsored student publication.~~
- ~~e) An authorized teacher who is publishing the final Web Page(s) for himself or herself or for a student will edit and test the Page(s) for accuracy of links and check for conformance with District standards and practices.~~

(Continued)

SUBJECT: ~~DISTRICT STANDARDS AND GUIDELINES FOR WEB PAGE PUBLISHING~~
(Cont'd.)

- f) ~~Commercial advertising or marketing on the District/school/classroom Web Page(s) (or the use of school-affiliated Web Pages for the pursuit of personal or financial gain) will be prohibited unless otherwise authorized in accordance with law and/or regulation. Decisions regarding website advertising must be consistent with existing District policies and practices on this matter. School-affiliated Web Pages may mention outside organizations only in the context of school programs that have a direct relationship to those organizations (e.g., sponsorship of an activity, student community service project).~~
- g) ~~Web Pages may include faculty or staff names; however, other personal information about employees including, but not limited to, home telephone numbers, addresses, email addresses, or other identifying information such as names of family members may be published only with the employee's written permission.~~
- h) ~~All Web Pages must conform to the standards for appropriate use found in the District's Acceptable Use Policy(ies) and accompanying regulations regarding standards of acceptable use; examples of inappropriate behavior; and compliance with applicable laws, privacy, and safety concerns.~~
- i) ~~All staff and/or students authorized to publish material on the District/school/classroom Web Page(s) must acknowledge receipt of the District's Web Page Standards and agree to comply with these standards prior to posting any material on the Web.~~

~~Release of Student Education Records/Directory Information~~

~~— The District will not permit students' personally identifiable information (PII) to be posted on any District Web Pages unless such action is consistent with the Family Educational Rights and Privacy Act (FERPA) and District policy.~~

~~Use of Copyrighted Materials and Fair Use Exceptions~~

~~Copyrighted Materials~~

~~— All employees and students are prohibited from copying materials not specifically allowed by the copyright law, "Fair Use" guidelines, licenses, or contractual agreements, or the permission of the copyright proprietor. Web Page publications must include a statement of copyright when appropriate and indicate that permission has been secured when including copyrighted materials or notice that the publication is in accordance with the "Fair Use" provisions of the Copyright Law.~~

~~Consequences for Non-Compliance~~

~~— Web Pages that do not comply with the above criteria are subject to revocation of approval and removal from the District/school/classroom websites.~~

(Continued)

**SUBJECT: ~~DISTRICT STANDARDS AND GUIDELINES FOR WEB PAGE PUBLISHING~~
(Cont'd.)**

Staff

~~Faculty or staff posting non-approved or inappropriate material on a school-affiliated website are subject to discipline, including possible suspension or revocation of access to the District's computer network, in accordance with law and applicable collective bargaining agreements. In the case that a violation may constitute a criminal offense, it will be reported to the appropriate authorities.~~

Students

~~Students posting non-approved or inappropriate material on a school-affiliated website are subject to discipline, including possible suspension or revocation of access to the District's computer network, in accordance with applicable due process procedures and the District *Code of Conduct*. In the case that a violation may constitute a criminal offense, it will be reported to the appropriate authorities.~~

Oversight

~~The Superintendent or designee will have the authority to approve or deny the posting of any proposed Web Pages on school-affiliated websites based upon compliance with the terms and conditions set forth in this policy as well as applicable District practices and procedures.~~

~~Digital Millennium Copyright Act (DMCA), 17 USC §§ 101 et seq., 512 and 1201 et seq.
Family Educational Rights and Privacy Act of 1974, 20 USC § 1232(g)
Education Law 2-d
34 CFR Parts 99 and 201~~

~~NOTE: Refer also to Policies #7241 — Student Directory Information
#7410 — Extracurricular Activities~~

~~Adopted: 4/7/09
Revised: 6/9/15; 6/13/17; 4/28/21~~

Book	North Rose-Wolcott Policy Manual
Section	5000 Non-Instructional/Business Operations
Title	Wellness
Code	5661
Status	Active
Adopted	June 27, 2006
Last Revised	July 3, 2018

SUBJECT: WELLNESS

The North Rose-Wolcott Central School District considers student and staff wellness to be essential to the ability to realize individual potential and to contribute to the larger community. Wellness is effected by many different factors, which also influence the nature and extent of individual development: nutrition, physical activity and exercise, preventive health care, factual and accurate health information, health education and contextual decision-making in making healthy choices. The most critical aspect of wellness is having information and understanding the choices available, the consequences of each option and the impact it has on oneself and others. For this reason, the North Rose-Wolcott Central School District is committed to providing a safe and healthy learning environment, promoting positive nutrition choices and daily physical activity throughout and after the school day. Consequently, this Wellness Policy has been designed and structured to address many different aspects of healthy human development.

Wellness Task Force

The District has established a wellness committee that meets at least four times per year to establish goals for, and oversee the development of, the District's local wellness policy. The Committee will make policy recommendations for review and adoption by the Board. The District Wellness Committee includes, but is not limited to, representatives from each of the following groups:

- a. Parents and caregivers;
- b. Students;
- c. School health professionals;
- d. District food service program;
- e. School administrators;
- f. Educators; and
- g. Members of the public.

The District Wellness Committee will also be responsible for assessing current activities, programs, and policies available in the District, and providing mechanisms for implementation, evaluation, and revision of this policy. In so doing, the Wellness Committee will evaluate and make recommendations which reflect the specific needs of the District and its students.

The Superintendent will designate a District Wellness Coordinator to convene the District Wellness Committee in order to facilitate the development of, and any proposed updates to, the District's wellness policy, and will also ensure the District's compliance with this policy.

Goals to Promote Student Wellness

The North Rose-Wolcott Central School District supports a healthy environment where children participate in positive dietary and lifestyle practices. The District will ensure all of its students learn the knowledge and skills necessary to make nutritious food and beverage selections, safe and effective lifestyle practices and learn to enjoy life-long physical activity as part of the total learning environment.

To this end, the District sets forth the following goals relating to nutrition promotion and education, physical activity and other school-based activities supporting the principle that improved health optimizes student performance and will best ensure every student succeeds.

Nutrition Promotion and Education

The District will model and encourage healthy eating by all students by engaging in nutrition education and promotion by:

a. Nutrition education will be integrated within the comprehensive health education curriculum and other instructional areas, as appropriate, and taught at every grade level, K through 12. Nutrition education will follow applicable New York State Standards and be designed to help students acquire:

1. Nutrition knowledge, including, but not limited to: the benefits of healthy eating; essential nutrients; nutritional deficiencies; principles of healthy weight management; the use and misuse of dietary supplements; and safe food storage, handling, and preparation.
2. Nutrition-related skills, including, but not limited to: planning healthy meals; understanding and using food labels; critically evaluating nutrition information, misinformation, and commercial food advertising; assessing personal eating habits; and setting and achieving goals related to these concepts.
3. Education about agriculture and the food system through specific activities and models including but not limited to: using a school garden as a teaching tool, field trips to visit local farms, and integrating the farm to table model into curriculum

b. Marketing and Promotion

1. The District will promote nutrition education activities that involve parents, students, and **staff** the community.
2. The District will promote healthy food and beverage choices for all students and encourage participation in school meal programs. This will occur by using Smarter Lunchroom techniques which guide students toward healthful choices and ensuring that 100% of foods and beverages promoted to students meet the Smart Snacks in School nutrition standards, which can be found on the United States Department of Agriculture's (USDA) official website.
3. The District will promote school and community awareness of this policy through various means, such as publication on the District website.
4. The District will encourage and promote wellness through advertising, utilizing a variety of methods, including, but not limited to, social media, newsletters, and school events.
5. Marketing and advertising of foods and beverages on school campuses during the school day will be consistent with nutrition education and health promotion. As such, schools will restrict food and beverage marketing to the promotion of those foods and beverages that meet the nutrition standards set forth by the Healthy, Hunger-Free Kids Act's "Smart Snacks in Schools" Rule and that are consistent with this policy.
6. The District is cognizant of the fact that certain scoreboards, signs, and other durable equipment it employs may market foods and beverages in a way that is inconsistent with the aims of this policy. While the immediate replacement of this equipment is not required, the District will replace or update this equipment over time to ensure the message it delivers to students regarding nutrition, health, and well-being is consistent. As the District reviews existing contracts, or considers new contracts, resulting decisions should reflect the marketing guidelines established by this policy.

c. Celebrations Ideas

1. Guardians and teachers can obtain a list of healthy party ideas, including non-food celebration ideas, which will be located on the District website and in each school within the District.

2. Guardians can obtain a list of classroom snacks and beverages that meet Smart Snacks nutrition standards, which will be located on the District website and at each school within the District.

3. School personnel are strongly discouraged from using food as a reward or withholding food as punishment under any circumstance; teachers and other appropriate school staff will be provided with a list of alternative ways to reward students.
4. District staff will be encouraged to model healthy eating, drinking, and physical activity behaviors for students.

Physical Activity

- a. The District will provide opportunities for every student to participate in physical education and, in an effort to comply with the recommendation that children and adolescents participate in at least 60 minutes of physical activity each day, is also committed to providing opportunities for physical activity before, during, and after school. In doing so, the District aims to promote among students, staff, and community members the development of knowledge and skills for specific physical activities, the maintenance of physical fitness, regular participation in physical activity, and an understanding of the short-term and long-term benefits from a physically active and healthy lifestyle. Physical activity opportunities will be in addition to, not in lieu of, physical education and will not be used as a punishment for students, but rather another means by which students may develop or maintain a healthy and active lifestyle.
- b. The District will ensure that the following standards are met to achieve its goals relative to physical education and physical activity:
 1. The District will have a Board-approved Physical Education Plan on file with the New York State Education Department that meets or exceeds the requirements set forth in Section 135.4 of the Commissioner's regulations.
 2. The District recognizes the importance of physical education classes in providing students with meaningful opportunities for physical exercise and development. Consequently, the District will ensure:
 - a. All physical education classes are taught or supervised by a certified physical education teacher, with current CPR/AED and First Aid certifications;
 - b. All physical education staff receive professional development relevant to physical education on a yearly basis;
 - c. Interscholastic sports, intramural sports, and recess do not serve as substitutes for a quality physical education program;
 - d. Students are afforded the opportunity to participate in moderate to vigorous activity for at least 50% of physical education class time;
 - e. It provides adequate space and equipment for physical education and conforms to all applicable safety standards;
 - f. An age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education is implemented, with a focus on students' development of motor skills, movement forms, and health-related fitness;
 - g. A physical and social environment that provides safe and enjoyable activities for all students;
 - h. Activities or equipment are adapted to meet the needs of students who are temporarily or permanently unable to participate in the regular program of physical education. In doing so, the District will abide by specific provisions in 504 Plans and/or individualized education programs (IEP). To that end, the Committee on Special Education (CSE) will ensure that a certified physical education teacher participates in the development of a student's IEP, if the student may be eligible for adapted physical education;
 - i. All students, including students in need of adaptive physical education, will be encouraged to participate in physical fitness programs and competitions.
 3. All students will be required to fulfill the physical education requirements set forth in the Commissioner's regulations as a condition of graduating from the District's schools.

- c. All classroom teachers, and particularly those engaged in the instruction of K through 5 students, are strongly encouraged to incorporate into the school day short breaks for students that include physical activity, especially after long periods of inactivity. Teachers are encouraged to incorporate kinesthetic learning approaches into core learning subjects when possible so as to limit sedentary behavior during the school day. Additionally, all elementary students will be offered one daily period of recess for a minimum of 20 minutes. This requirement will not apply on days where students arrive late, leave early, or are otherwise on campus for less than a full day. Outdoor recess will be offered when weather permits. In the event that indoor recess is necessary, it will be offered in a place that accommodates moderate to vigorous physical activity.
- d. Physical activity during the school day, including, but not limited to, recess or classroom activity breaks, will not be withheld for disciplinary action unless the student is a danger to him or herself or others. Classroom teachers will be provided with a list of ideas for alternative ways to discipline students. Recess, physical education, or other physical activity time will not be cancelled for instructional make up time.

Other School-Based Activities

The District is committed to establishing a school environment that is conducive to healthy eating and physical activity for all. The District will, therefore, adopt the following standards:

a. Federal School Meal Programs

1. The District will participate to the maximum extent practicable in available federal school meal programs (including the School Breakfast Program (SBP), National School Lunch Program (NSLP), and Summer Food Service Program). Food served through these programs will meet all applicable federal and state standards.
2. The District will ensure that food service directors, managers, and staff are provided with annual professional development in the areas of food and nutrition consistent with USDA Professional Standards for State and Local Nutrition Programs. District food service staff will meet with students in grades 4 through 12 twice annually to solicit feedback on the school breakfast and/or school lunch program(s).

b. Access to School Nutrition Programs

The District will utilize a system of student payment that ensures all eligible students have access to free/reduced meals in a non-stigmatizing manner.

c. Meal Environment

The District will ensure:

1. School dining areas have sufficient space for students to sit and consume meals;
2. School dining areas are clean, safe, and pleasant environments that reflect the social value of eating;
3. Enough serving areas are provided to ensure student access to school meals with a minimum of wait time;
4. All students have a scheduled lunch period;
5. Lunch times are scheduled near the middle of the school day;
6. Students are given adequate time to eat healthy meals;
7. Students and staff have access to free, safe, and fresh drinking water throughout the school day and where school meals are served.

d. Community Access to District Facilities for Physical Activities

School grounds and facilities will be available to students, staff, community members and organizations, and agencies offering physical activity and nutrition programs consistent with District policy, including provisions regarding conduct on school grounds and administrative approval of use by outside organizations.

e. Community Partnerships

The District will continue our relations with community partners, as well as develop new partnerships with surrounding communities in an effort to strengthen our support network and increase available resources. Existing and new community partnerships will be evaluated to ensure they are consistent with the Wellness policy and its goals.

f. Community Involvement, Outreach, and Communications

The District will use its official website, along with other electronic and non-electronic means, to notify parents and the public, in culturally and linguistically appropriate ways, about the content, implementation of, and updates to this policy as well as how to become involved and support this policy. The District will use these same means to inform the community about the availability of the annual and triennial reports relative to this policy.

g. Before and After School Activities

The District will offer opportunities for students to participate in physical activity before and/or after the school day through various methods, such as physical activity clubs, intramurals and interscholastic sports.

h. Active Transport

The District supports active, safe transport to and from school, i.e. walking or biking. The District will encourage this behavior by securing storage facilities for bicycles and equipment and instructing students on walking and bicycling safety.

i. The District will continue to promote and offer opportunities to support employee wellness through education, activities and professional development.

Nutrition Guidelines

In an effort to encourage healthy life-long eating habits by providing foods that are high in nutrients, low in saturated fat and added sugars, have zero grams trans-fat per serving, and are of moderate portion size, the District Wellness Committee recommends nutrition standards to be set for all foods and beverages available on school campus. For purposes of this policy, the school day is defined as the period from the midnight before, to 30 minutes after the end of the official school day.

School Meals

All schools within the District participate in the USDA child nutrition programs, including the NSLP and the SBP. School meals will, at a minimum, meet the program requirements and nutrition standards of these programs. The District is committed to ensuring that meals through the SBP and NSLP are accessible to all students, are served in sanitary settings, are appealing to children, and meet or exceed those nutrition requirements established by local, state, and federal law and regulation. The USDA nutrition standards are available at: <http://www.fns.usda.gov/school-meals/nutrition-standards-school-meals>.

Fundraising

- a. All foods and beverages sold as or during a fundraiser during the school day will meet, or exceed, the nutritional requirements listed in the USDA Healthy, Hunger-Free Kids Act "Smart Snacks in Schools" Rule; these foods and beverages sold as fundraisers will not be sold until the end of the last lunch period, so as not to compete with the NSLP.
- b. School-sponsored fundraisers conducted outside of the school day will be encouraged to support the goals of this policy by promoting the sale of healthy food items (fresh fruit and produce) and/or non-food items, such as water bottles, plants, etc., and by promoting events involving physical activity.
- c. All school-sponsored fundraisers must be approved by the appropriate building principal prior to being conducted.

Competitive Foods and Beverages Sold and Served to Students During the School Day

Competitive foods--which include all foods and beverages sold to students outside of the school meal programs, on the school campus in student accessible areas, and at any time during the school day --will follow, at a minimum, the nutrition standards specified by the Healthy, Hunger-Free Kids Act. These standards will apply to all foods and beverages sold individually and outside of the reimbursable school meal, including vending machines, school stores, and cafeteria a la carte lines.

Competitive Foods and Beverages Served to Students During the School Day

The District will encourage staff and parents to provide students with healthy options at any event where foods and beverages are served to students (i.e., classroom and school-wide celebrations and rewards).

Foods and Beverages Sold or Served at Events Outside of the School Day

- a. All foods and beverages sold or served at school-sponsored events will be in serving sizes which are in accordance with recommended dietary guidelines and/or nutrition standards.
- b. At events where food and beverages are sold, 50% of items sold must meet the USDA Healthy, Hunger-Free Kids Act "Smart Snacks in Schools" Standards.

Professional Development

All school nutrition program directors, managers, and staff will meet or exceed hiring and annual continuing education and training requirements as specified in the USDA Professional Standards for School Nutrition Professionals. In order to locate the training that best fits their learning needs, school nutrition personnel will refer to the USDA's Professional Standards for School Nutrition Standards website.

Implementation and Evaluation of the Wellness Policy

- a. The District will establish an implementation and evaluation plan for this policy in order to monitor its effectiveness and the possible need for modification over time. To this end, the District has designated the following individual(s) as District Wellness Coordinator to ensure that the District meets the goals and mandates of this policy.

The contact information for this individual is:

Director of Health, PE and Athletics
11631 Salter-Colvin Road, Wolcott, NY 14590

- b. This/these designated Wellness Coordinator(s) will also serve as liaison(s) with community agencies in providing outside resources to help in the development of nutritional education programs and promotion of physical activities.
- c. The District will annually report on the progress each of its schools has made toward meeting the goals of this policy. This report will include:
 1. The website address for the wellness policy and/or information on how the public can access a copy;
 2. A description of each school's progress in meeting the wellness policy goals;
 3. A summary of each school's local school wellness events or activities;
 4. Contact information for the leader(s) of the Wellness Committee; and
 5. Information on how individuals can get involved in the Wellness Committee's work.
- d. Evaluation and feedback from interested parties, including an assessment of student, parent, teacher, and administration satisfaction with the wellness policy, are welcomed as an essential part of the District's evaluation program.
- e. The District will document the financial impact, if any, to the school food service program, school stores, and vending machine revenues based on the implementation of the wellness policy.
- f. Assessments of compliance with the District's wellness policy and implementation efforts will be repeated on a triennial basis. The assessment will include:

1. Compliance with the wellness policy;
2. How the wellness policy compares to model wellness policies; and
3. Progress made in attaining the goals of the wellness policy.

The position/person responsible for managing the triennial assessment is:

Director of Health, PE and Athletics

and his or her contact information is:

North Rose-Wolcott High School
11631 Salter-Colvin Road
Wolcott, NY 14590
(315) 594-3100

- g. The District will, as necessary, revise and update this wellness policy, but at least every three years following the triennial assessment, and develop work plans to facilitate its implementation.
- h. The annual progress report, triennial assessments, and policy updates will be provided to the Board, posted on the District's official website, and distributed to the District Wellness Committee, parent-teacher organizations, building principals, and school health services personnel within the District. Printed copies will also be made available to community residents upon request.

Annual Notification

The District will inform families and the general public each year, via the District website and/or District-wide communications, of information about this policy, including, but not limited to, its content as well as any updates. The District will endeavor to share as much information as possible about its schools' nutrition environment, including a summary of school events or activities relative to this policy implementation. Each year, the District will also publicize the name and contact information of the District official leading and coordinating the Wellness Committee as well as how the community may get involved with the Wellness Committee.

Recordkeeping

The District will retain records relative to compliance with the requirements of this policy in the District Office and/or on the District's central computer network. Documentation maintained at this location includes, but is not limited to:

- a. The written wellness policy;
- b. Documentation demonstrating that this policy has been made available to the public;
- c. Documentation of efforts to review and update this policy;
- d. Documentation to demonstrate compliance with the annual public notification requirements;
- e. The most recent assessment on the implementation of this policy;
- f. Documentation demonstrating the most recent assessment on the implementation of this policy has been made available to the public.

National School Lunch Act, 42 USC Section 1758(b)
National School Lunch Program and School Breakfast Program regulations, 7 CFR Section 210.11
Local School Wellness Policy Implementation Under the Healthy, Hunger-Free Kids Act of 2010, 79 FR 10693
Education Law Section 915
8 NYCRR Section 135.4

NOTE: Refer also to Policy # 5660 -- Meal Charge and Prohibition Against Meal Shaming

Adopted: 6/27/06
Revised: 7/3/18

Bylaws

SUBJECT: SUBMISSION OF QUESTIONS AND PROPOSITIONS AT THE ANNUAL MEETING AND ELECTION AND SPECIAL DISTRICT MEETINGS**Questions and Propositions at the Annual Meeting and Election**

The following rules and regulations will apply to the submission of the questions or propositions at the annual meeting and election of this School District.

- a) Questions or propositions must be submitted by petition directed to the Clerk of the School District and must be signed by 25 qualified voters, or 5% of the registered voters of the District who voted in the previous annual election of Board members, whichever is greater. Each signer shall state his or her residence.
- b) A separate petition will be required for each question or proposition.
- c) Each petition must be filed with the District Clerk. Petitions relating to an Annual Election must be filed not later than 60 days preceding the election at which the question or proposition is to be voted upon.
- d) Questions or propositions submitted in accordance with these rules and accepted will be printed on the ballot. The District, however, retains the right to reject petitions as permitted by law, including, but not limited to, instances where the petitions are advisory in nature or beyond the power of the voters.
- e) The Board will cause the rules and regulations set forth in this policy to be distributed within the District.
- f) Nothing herein contained will affect the nominations of candidates as set forth in the Annual District Election notice in accordance with Section 2018 of the Education Law.

Questions or Propositions to be Submitted at Special District Meetings

The procedure for requesting the Board to call a Special District Meeting to vote on a question or proposition will be in accordance with Education Law.

Education Law Sections 2008, 2013(5b) and 2035(2)

Revised: 6/24/97; 7/12/00; 6/13/17

Community Relations

SUBJECT: PUBLIC COMPLAINTS

Complaints by citizens regarding any facet of the school operation often can be handled most satisfactorily by the administrative officer in charge of the unit closest to the source of the complaint. In most instances, therefore, complaints will be made to the building principal and/or his or her assistant if the matter cannot be resolved by the teacher, coach, or other school employee.

If the complaint and related concerns are not resolved at this level to the satisfaction of the complainant, the complaint may be carried to the Superintendent or assistants. Unresolved complaints at the building level must be reported to the Superintendent by the building principal. The Superintendent may require the statement of the complainant in writing.

All complaints that are not resolved at the Superintendent level to the satisfaction of the complainant may be carried to the Board. The Board of Education reserves the right to require prior written reports from appropriate parties.

NOTE: Refer also to Policies #3420 -- Non-Discrimination and Anti-Harassment in the District
#8330 -- Objection to Instructional Materials and Controversial Issues
District Code of Conduct

Community Relations

SUBJECT: ADVERTISING IN THE SCHOOLS

Neither the facilities, the staff, nor the students of the School District shall be employed in any manner for advertising or otherwise promoting the interests of any commercial, political, or other non-school agency, individual or organization, except that:

- a) Schools may cooperate in furthering the work of any non-profit, community-wide, social service agency, provided that such cooperation does not restrict or impair the educational program of the schools;
- b) The schools may use films or other educational materials bearing only simple mention of the producing firm;
- c) The Superintendent of Schools may, at his or her discretion, announce or authorize to be announced, any lecture or other community activity of particular educational merit;
- d) The schools may, upon approval of the Superintendent of Schools, cooperate with any agency in promoting activities in the general public interest that are non-partisan and non-controversial, and that promote the education and other best interests of the students.

No materials of a commercial nature shall be distributed through the children in attendance in the North Rose-Wolcott Central Schools except as authorized by law or the Commissioner's regulations.

New York State Constitution
Article 8, Section 1

Adopted: 1992

Claims Audit Report NRW CSD Warrant 0083

5/6/2025

Summary of findings:

I checked all transactions in Warrant 0083 dated 5/6/2025 and had the following findings:

1. PO 25-01175 Filtrec Corporation: The PO is dated 4/28/2025. Invoice 34149 is dated 4/16/2025 and was received on 4/21/2025.

May 06, 2025
12:09:17 pm

North Rose-Wolcott Central School Dist

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Warrant Report
Fiscal Year: 2025

Warrant: 0083-Payables 05/06/25

P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					380,130.90	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					380,130.90	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					380,130.90	
Net Disbursement by Fund - All Payments						
Fund Summary						
A						\$ 74,047.49
F						14,698.95
H						291,384.46
Total for All Funds						\$ 380,130.90
Bank Account Summary						
Computer Checks		Cash Replacement	EFT's	Transactions		
LYONS BANK GENERAL F	37 Checks (150650-150686)	0	0	48	\$	74,047.49
LYONS BANK SPECIAL A	3 Checks (003407-003409)	0	0	3		14,698.95
LYONS BANK CAPITAL F	1 Check (000299)	0	0	1		276,584.46
H- CAPITAL FUND CHEC	1 Check (001098)	0	0	1		14,800.00
Total for All Computer Checks						\$ 380,130.90

I hereby certify that I have audited the claims for the 42 checks and 0 electronic disbursements above, in the total amount of \$ 380,130.90 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/6/2025 Emily Merry
Date Claims Auditor

Emily Merry

Claims Auditor

Claims Audit Report NRW CSD Warrant 0084

5/7/2025

Summary of findings:

I checked all transactions in Warrant 0084 dated 5/7/2025 and had no findings.

May 07, 2025
09:17:54 am

North Rose-Wolcott Central School Dist

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Warrant Report
Fiscal Year: 2025

Warrant: 0084-Payables 05/07/25

P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					584.11	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					584.11	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					584.11	

Net Disbursement by Fund - All Payments

Fund Summary						
A						\$ 584.11
Bank Account Summary	Computer Checks	Cash Replacement	EFT's	Transactions		
LYONS BANK GENERAL F	1 Check (150687)	0	0	1		\$ 584.11

I hereby certify that I have audited the claims for the 1 checks and 0 electronic disbursements above, in the total amount of \$ 584.11 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/7/2025
Date

Emily J. Merry
Claims Auditor

Emily Merry

Claims Auditor

Claims Audit Report NRW CSD Warrant 0085

5/8/2025

Summary of findings:

I checked all transactions in Warrant 0085 dated 5/8/2025 and had the following findings:

1. PO 25-00600 Rochester School for the Deaf: Invoice 4201-2154 is dated 2/1/2025 but was authorized to pay on 5/6/2025.

May 08, 2025
01:45:43 pm

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Warrant Report
Fiscal Year: 2025

Warrant: 0085-Payables 05/08/25

P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					79,239.36	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					79,239.36	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					79,239.36	
Net Disbursement by Fund - All Payments						
Fund Summary						
A					\$ 54,907.64	
F					4,894.50	
H					19,437.22	
Total for All Funds					\$ 79,239.36	
Bank Account Summary						
LYONS BANK GENERAL F	Computer Checks	Cash Replacement	EFT's	Transactions		
	13 Checks (150688-150700)	0	0	14	\$ 54,907.64	
LYONS BANK SPECIAL A	5 Checks (003410-003414)	0	0	5	4,894.50	
H- CAPITAL FUND CHEC	1 Check (001099)	0	0	1	19,437.22	
Total for All Computer Checks					\$ 79,239.36	

I hereby certify that I have audited the claims for the 19 checks and 0 electronic disbursements above, in the total amount of \$ 79,239.36 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/8/2025
Date
Emily J. Merry
Claims Auditor

Emily Merry

Claims Auditor

Claims Audit Report NRW CSD Warrant 0087

5/12/2025

Summary of findings:

I checked all transactions in Warrant 0087 dated 5/13/2025 and had the following findings:

1. PO 25-01054 Seneca Park Zoo Society: The PO is dated 3/25/2025. Invoice 40049 is dated 3/12/2025.

May 12, 2025
03:31:09 pm

North Rose-Wolcott Central School Dist

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Warrant Report
Fiscal Year: 2025

Warrant: 0087-Payables 05/13/25

P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					15,160.41	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					15,160.41	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					15,160.41	
Net Disbursement by Fund - All Payments						
Fund Summary						
A					\$ 14,036.91	
C					189.50	
F					934.00	
Total for All Funds					\$ 15,160.41	
Bank Account Summary						
Computer Checks		Cash Replacement		EFT's	Transactions	
LYONS BANK GENERAL F	18 Checks (150701-150718)	0	0	0	18	\$ 14,036.91
LYONS BANK SCHOOL LU	1 Check (013388)	0	0	0	1	189.50
LYONS BANK SPECIAL A	2 Checks (003415-003416)	0	0	0	2	934.00
Total for All Computer Checks						\$ 15,160.41

I hereby certify that I have audited the claims for the 21 checks and 0 electronic disbursements above, in the total amount of \$ 15,160.41 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/12/2025
Date

Emily Merry
Claims Auditor

Emily Merry

Claims Auditor

Claims Audit Report NRW CSD Warrant 0088

5/14/2025

Summary of findings:

I checked all transactions in Warrant 0088 dated 5/14/2025 and had no findings.

May 13, 2025
03:34:45 pm

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Warrant Report

Fiscal Year: 2025

Warrant: 0088-Payables 05/14/25

P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					1,026.21	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					1,026.21	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					1,026.21	
Net Disbursement by Fund - All Payments						
Fund Summary						
A						\$ 1,026.21
Bank Account Summary	Computer Checks	Cash Replacement	EFT's	Transactions		
LYONS BANK GENERAL F	1 Check (150719)	0	0	1		\$ 1,026.21

I hereby certify that I have audited the claims for the 1 checks and 0 electronic disbursements above, in the total amount of \$ 1,026.21 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/13/2025
Date

Emily Merry
Claims Auditor

Emily Merry

Claims Auditor

Claims Audit Report NRW CSD Warrant 0089

5/15/2025

Summary of findings:

I checked all transactions in Warrant 0089 dated 5/16/2025 and had the following findings:

1. PO 25-01164 School Lunch Fund: The PO is dated 4/28/2025. Invoice 2425-ES18 is dated 4/22/2025.

May 15, 2025
02:40:28 pm

North Rose-Wolcott Central School Dist
Warrant Report
Fiscal Year: 2025
Warrant: 0089-Payables 05/16/25

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P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					104,626.62	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					104,626.62	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					104,626.62	
Net Disbursement by Fund - All Payments						
Fund Summary						
A						\$ 82,668.28
C						21,958.34
Total for All Funds						\$ 104,626.62
Bank Account Summary						
Computer Checks		Cash Replacement	EFT's	Transactions		
LYONS BANK GENERAL F	36 Checks (150720-150755)	0	0	37	\$ 82,668.28	
LYONS BANK SCHOOL LU	10 Checks (013389-013398)	0	0	10	21,958.34	
Total for All Computer Checks					\$ 104,626.62	

I hereby certify that I have audited the claims for the 46 checks and 0 electronic disbursements above, in the total amount of \$ 104,626.62 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/15/2025
Date

Emily J. Merry
Claims Auditor

Emily Merry

Claims Auditor